



SARANAM AYYAPPA

TRAVANCORE DEVASWOM BOARD

OFFICE OF THE CHIEF ENGINEER (GENERAL), THIRUVANANTHAPURAM- 695003

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INSTRUCTION TO THE DONORS

Travancore Devaswom Board wish to express our sincere thanks to you for the co-operation in providing the basic amenities to the pilgrims. We request you to follow the instructions given below.

1. Rooms for free or paid accommodation should be reserved at least seven days in advance.
2. The duplicate copy of concerned pass duly filled with occupants name, date and time has to be sent for reservation to:

**The Executive Officer / Accommodation Officer.
Sabarimala Devaswom, Sannidhanam (P.O).
Pamba, Pathanamthitta (Dist),
Kerala State- 687113**

3. The validity of the pass is only for the Mandalam, Makaravilakku and Vishu festival period.
4. Accommodation will only be allowed on production of donor passes for any given day.
5. The reserved room has to be occupied before 10 PM on the date of reservation. All unoccupied rooms at 10 PM will be allotted to general pool.
6. Request for extended stay will be subject to the availability of rooms.
7. The rooms once allotted are not transferable and has to be vacated before the time specified in the advance receipt issued by the Accommodation Officer.
8. Security deposit will be refunded on producing the deposit receipt by the person who has deposited the amount.
9. Any damage caused to the room during stay has to be reported to the caretaker or accommodation officer. If any damage noticed after vacating the rooms suitable compensation will be recovered from the donor.
10. The person who is availing the pass facility has to produce identity proof with photo namely electoral ID card, Driving license, Copy of passport etc.
11. All inmates will have to follow the instructions of accommodation officer for effective utilization of accommodation facility at Holy Sabarimala.
12. If the donor issues the pass to only devotee, these instructions should be conveyed to the person availing the facility.

Chief Engineer (General)